

Call for Proposals to Host CHCI Medical Humanities 2017 Summer Institute

Procedure:

Proposals to host a CHCI Medical Humanities Network Summer Institute should be addressed to the steering committee. When multiple proposals are submitted, the decision will be based on: a) the strength of the proposed conference schedule and thematic focus; b) budgetary considerations; and c) the accessibility of the institute (both place and dates) for the network's members.

Steering committee members: Mary Foskett (Wake Forest University), Eileen Gillooly (Columbia University), Brian Hurwitz (King's College London), Deborah Jenson (Duke University), and John McGowan (University of North Carolina). foskettm@wfu.edu; eg48@columbia.edu; brian.hurwitz@kcl.ac.uk; deborah.jenson@duke.edu; jpm@email.unc.edu

General Format:

The two previous CHCI Summer Institutes (2015 at Dartmouth, 2016 at King's College London) attracted 70-90 registrants and took place over 2-2 ½ days. Both combined a mixture of formal and informal sessions with diverse formats and goals, as well as ample time built in for conversation and networking outside of sessions.

While the relatively small scale of the Institutes has been very popular with participants (offering the opportunity to meet and converse with all others attending), future CHCI Summer Institutes might be structured for a larger participant group, should those organizing wish to experiment with a different model. The first—and primary—invitation to register for any Summer Institute must first be extended to the CHCI membership, but expanding our reach beyond CHCI is also possible.

The scholarly dynamism of the proposed thematic focus and format will be the primary criterion in the selection of the venue for the 2017 CHCI Summer Institute.

Budget:

A small amount of funding from CHCI and/or from participating institutes may be available. But any proposal to host the 2017 CHCI Medical Humanities Institute should assume that the Institute will be supported in large part by the host institution and participant registration fees. Ideally, the registration fee should be very modest—under \$200 US, if at all possible—with some provision made for “scholarships” for those who would find such a registration fee an obstacle to attending. A separate fee for a conference banquet is recommended. Finally, reasonably-priced housing arrangements should be made available for attendees.

Checklist for Proposal:

- 1. Statement of Organizing Theme and General Goals**
- 2. Short Statement of the Advantages of Having Your Institution Host a CHCI Medical Humanities Network Summer Institute.** (That is, tell us about your campus's work in the medical

humanities, particular connections among your higher administration or scholarly public(s), your facilities for hosting meetings, and any other relevant information.)

3. **An Outline of a 2-2 ½ Day Meeting.** (You don't need to have the actual speakers' names, but please do indicate subject areas and session formats, arranged in a schedule of the days at your institution.)
4. **Budget.** (Please provide as detailed a budget for the meeting as possible.)
5. **Revenue Sources.** (Please indicate how you expect to secure the funding your budget shows that you need.)

Deadline: October 15, 2016. Proposals can be submitted as email attachments to John McGowan at jpm@email.unc.edu

The steering committee will inform applicants of their decision by November 7, 2016.